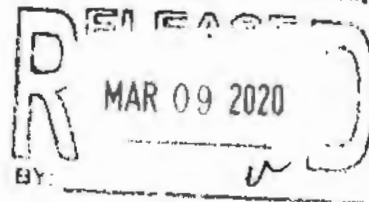




Republic of the Philippines  
**Department of Education**  
 REGION III-CENTRAL LUZON

OFFICE OF THE REGIONAL SUPERINTENDENT OF EDUCATION  
 REGION III - RECORDS SECTION



REGIONAL MEMORANDUM  
 NO. 78, S. 2020

To: Schools Division Superintendents  
 Chiefs, RO Functional Divisions  
 All Others Concerned

**SEMINAR-WORKSHOP ON HARMONIZATION OF REGIONAL MONITORING,  
 EVALUATION AND ADJUSTMENT (RMEA) AND DIVISION MONITORING,  
 EVALUATION AND ADJUSTMENT (DMEA) TEMPLATES**

1. The Department of Education – Regional Office III, thru the Quality Assurance Division (QAD), will conduct a Two-day Seminar-Workshop on Harmonization of Regional Monitoring Evaluation and Adjustment (RMEA) and Division Monitoring Evaluation and Adjustment (DMEA) Templates on March 12-13, 2020 at OTEL Pampanga, City of San Fernando, Pampanga;
2. This activity aims to:
  - 2.1 Revisit/Review RMEA and DMEA processes and ensure the Programs and Projects' continuous improvement necessary to pull off the success of the targets that anchor to Work and Financial Plan of Schools Division Offices and Regional Functional Divisions KRAs.
  - 2.2 Harmonize Templates as a result of common design substantive and intuitive Tools.
  - 2.3 Use the newly crafted Templates through presentation of 2020 First Quarter Accomplishments.
3. Participants of this activity are the following:
  - 3.1 20 – SGOD Chiefs, SDO
  - 3.2 20 – CID Chiefs, SDO
  - 3.3 20 – SEPD-M&E, SDO
  - 3.4 8 – Chiefs, RO Functional Divisions
  - 3.5 1 – Legal Officer, RO3
  - 3.6 2 – RO Supervising Administrative Officer (Admin and Finance)
  - 3.7 4 – EPS, RO (FTAD, CLMD, HRDD, ESSD)
  - 3.8 5 – QAD Staff
4. Each participating SDO is required to bring a laptop and Fiscal Year 2020 Work and Financial Plan;



Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)  
 Telephone Number: (045) 598-8580 to 89; Email Address: region3@deped.gov.ph






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5. Attached is the Matrix of the Activity;
6. Immediate dissemination of this Memorandum is desired.

  
**NICOLAS T. CAPULONG, PhD, CESO V**  
Director III  
Officer-In-Charge  
Office of the Regional Director

Encl.: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following titles

ACTIVITIES MONITORING AND EVALUATION PROGRAMS  
QUALITY ASSURANCE    QUALITY MANAGEMENT

QAD/cash3



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SEMINAR-WORKSHOP HARMONIZATION OF REGIONAL MONITORING,  
EVALUATION AND ADJUSTMENT (RMEA) AND DIVISION MONITORING  
EVALUATION AND ADJUSTMENT (DMEA)

Time	1 <sup>st</sup> Day
7:00 – 8:00	Arrival of Participants and Registration
8:00 – 8:15	Opening program
8:15 – 9:00	<p><b>1. Quantitative Information</b>            Table 1-A (Physical Output Matrix)            Table 1-B (Status of Physical Accomplishment)            Table 1-C (Status of Physical Accomplishments by Functional Division)            Table 1-D (Status of Physical Outputs of Admin and BFD)            Table 1-E (Status of RO/SDO 's Physical Accomplishments)            Table 1-F (Status of Programs and Projects Balance for the quarter)            Table 1-G (Status of Balance for the quarter)            Table 1-H (Value-Added Contributions by FDs)</p> <p><b>2 Education Resource Reporting</b>            Table 2- A (Status of Allotment, Obligation, Release &amp; Utilization of Funds for the Quarter for FDs.)            Table 2-B Status of Allotment, Obligation, Release &amp; Utilization of Funds for FDs for FY ___ as of date or End of the Quarter (Cumulative)            Table 2-C (Status of allotment, Obligation, Release &amp; Utilization of Funds for the Quarter for Programs &amp; Projects)            Table 2- D (Status of Personnel Requirements and Deployment)            Table 2-E Analysis and Findings on Quantitativ Information for the Quarter /Cumulative</p> <p><b>3. Qualitative Information –Issues</b>            Table 3-A (Issues and Resolutions by Category)            Table 3-B (Consolidated Issues and Resolutions)</p> <p><b>4. Qualitative Information – Lessons Learned</b>            Table 4-A (List of Lessons Learned)  <ul style="list-style-type: none"> <li>• Hindering Factors</li> <li>• Facilitating Factors</li> </ul>           Table 4- B (Lessans Learned Common to All)  <ul style="list-style-type: none"> <li>• Hindering Factors</li> <li>• Facilitating Factors</li> </ul> </p>
9:00 – 10:30	WORKSHOP 1. ( HARMONIZING RMEA/DMEA TEMPLATES )
10:30- 12:00	PRESENTATION OF THE HARMONIZED OUTPUT AND CRITIQUING
12:00- 1:00	L U N C H B R E A K
1:00– 5:00	WORKSHOP 2. (ACCOMPLISHING THE NEWLY CRAFTED TOOLS)
	<b>2<sup>ND</sup> Day</b>
8:00 – 8:15	<b>MOL</b>
8-15- 12:00	PRESENTATION AND CRITIQUING
12:00- 1:00	L U N C H B R E A K
1:00– 5:00	CONTINUATION OF Presentation and Critiquing
4:00– 4:30	Clearing of the House
4:30 – 5:00	CLOSING PROGRAM